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## 力登冠奇顧問有限公司



職稱	名額	學經歷限制	工作地點	工作時間	待遇	工作內容/徵才條件
Tax Associate	5	大學/碩士	台北市 信義區	日班	30,000至 50,000元	The Tax Services Associate is responsible for preparing complex U.S. individual, partnership, and corporate income tax returns, gathering client information necessary for tax filing, participating in tax planning, recognizing and communicating potential risks, and working with tax software applications to complete tax returns for review.
Accounting Associate	5	大學/碩士	台北市 信義區	日班	30,000至 50,000元	The Accounting Services Associate is responsible for the following: <ul style="list-style-type: none"><li>• Perform and record daily entry of accounting transactions</li><li>• Process vendor invoices, customer invoices, and expense reports</li><li>• Prepare monthly closing of financial reports and schedules for clients</li><li>• Prepare Balance Sheet and P&amp;L account reconciliation and analysis</li><li>• Prepare Form 1099-MISC/Form 1042 statement for clients</li><li>• Assist with financial accounting consulting projects (e.g. Budget, etc.)</li><li>• Assist with monitoring bank cash balance for clients</li><li>• Provide responsive support to clients and vendors</li><li>• Collaborate cross functionally with audit/tax teams to prepare ad hoc analyses and information as needed</li></ul>

主辦  
單位



勞動部勞動力發展署  
WORKFORCE DEVELOPMENT AGENCY, MINISTRY OF LABOR  
北基宜花金馬分署  
Taipi-Keelung-Yilan-Hualien-Kinmen-Matsu  
Regional Branch

承辦  
單位



國立臺北大學  
National Taipei University

贊助  
單位



世華中心  
U.C. WORLD BUSINESS CENTER